

North Point Educational Service Center

PROGRAM HANDBOOK



2026 - 2027

NPESC Superintendent
Andrea Smith

Updated 6/1/26

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Organizational Purpose

Effective organizations focus their resources, strategies, and practices to create the synergy necessary to accomplish their purpose.

The following are the Center's Vision Statement, Mission Statement, Core Values, and Organizational Expectations:

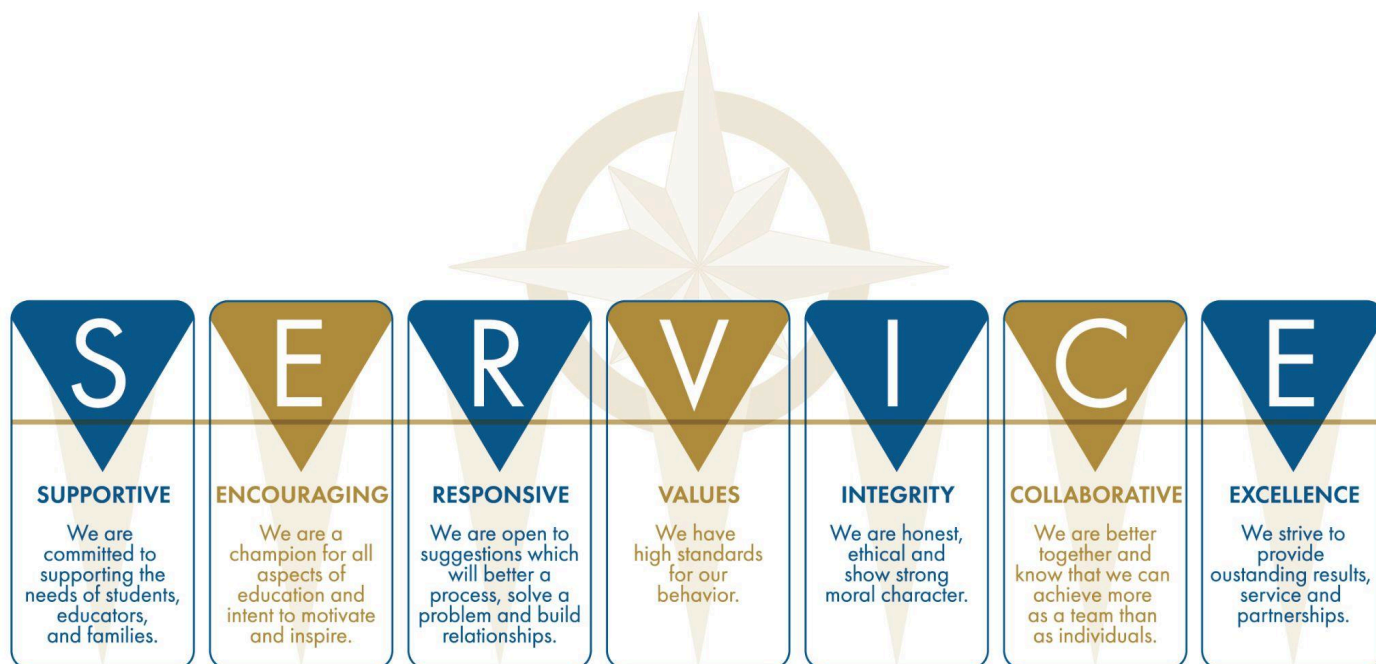
Vision Statement

We will be recognized as the best educational service center in the state.

Mission



Core Values



Organizational Expectations

- We will ensure the Center's programs and services consistently exceed standards of excellence.
- We will provide high quality services that help schools to improve the performance of students.
- We will utilize Center resources in an effective and efficient manner in order to maximize value and minimize waste.

PROGRAM OVERVIEW

The purpose of this handbook is to provide information to students and their families about the policies, procedures and expectations of programs operated by North Point Educational Services Center (NPESC). NPESC is an intermediate agency which supports all school districts in Erie, Huron, Ottawa and Sandusky Counties. In addition, services are provided to many districts outside of these four counties. The Center operates programs and provides services to share costs of programs among the districts. This Center allows all districts access to programs and services some districts are unable to provide locally.

PROGRAMS AND SERVICES

Programs

Classrooms for students with Emotional Disabilities and Developmental Disabilities

Classrooms for students with Multiple Disabilities

Services

Full year approved NPESC calendar

Supervisory Services

Intervention Specialist

IEP and Evaluation coordination

All necessary related services as determined by the Individualized Education Plan (IEP).

Student 1:1 Aide

Speech and Language Therapy

Occupational Therapy

Physical Therapy

Adapted Physical Education

Transition to Work

Nursing

Complete all statewide testing and assessment programs for individual students

Access to school counseling services

Coordination of mental health services

Attendance record keeping

Coordination of probation services or other court related supports

Programs for Students with Emotional Disabilities and Developmental Disabilities

School Locations

North Point Alternative Learning Center (ALC)

4451 Galloway Rd.

Sandusky, Ohio 44870

Phone: (419) 627-3900

Fax: (419) 627-3996

Supervisor: Juliene Haskins

jhaskins@npesc.org

Graytown Learning Center (GLC)

1661 N. Walker Street

Graytown, Ohio 43432

Phone: (419) 627-3900

Fax: (419) 627-3997

Supervisor: Brandi Perkins

bperkins@npesc.org

Programs for Students with Multiple Disabilities

Program Supervisors

Kristin Vogel-Campbell
419-627-3926
kvogel-campbell@npesc.org

Julie Riley
419-627-3929
jriley@npesc.org

Classroom Locations:

Bataan Memorial Primary School	Port Clinton City Schools	Port Clinton, Ohio
Bataan Memorial Intermediate	Port Clinton City Schools	Port Clinton, Ohio
Port Clinton Middle School	Port Clinton City Schools	Port Clinton, Ohio
Port Clinton High School	Port Clinton City Schools	Port Clinton, Ohio
Woodlands Elementary/Int. School	Huron City Schools	Huron, Ohio
Huron High School	Huron City Schools	Huron, Ohio
Western Reserve Middle/High School	Western Reserve Local Schools	Collins, Ohio
Norwalk High School	Norwalk City Schools	Norwalk, Ohio

NPESC GOVERNING BOARD POLICIES

The NPESC Governing Board of Education approves official policies which are adhered to by employees assigned to all our programs and classrooms. These policies are available to the public on the NPESC website. You can find all policies here: [Boarddocs Policies - NPESC](#) or <https://www.npesc.org/>

This handbook refers to some of the Governing Board policies but not all. This handbook is a representation of key policies and procedures.

For information regarding policies, please contact Hal Gregory, Assistant Superintendent of Programs and Services, at 419-627-3907 or email at hgregory@npesc.org.

TITLE IX COORDINATORS

The Governing Board designates the following individual(s) to serve as Title IX Coordinators for the ESC:

Hal Gregory, Assistant Superintendent
Ph. 419-627-3900 Ext. 3907

Carrie Sanchez, Assistant Superintendent
Ph. 419-627-3900 Ext. 3930

ABUSE AND NEGLECT

School and classroom personnel will adhere to the following governing board policy, po8462, STUDENT ABUSE AND NEGLECT. This policy can be found here: [Boarddocs Policies - NPESC](#) or <https://www.npesc.org/>

The Governing Board is concerned with the physical and mental well-being of the students of this Educational Service Center and shall cooperate in the identification and reporting of cases of child abuse or neglect in accordance with law.

Every Governing Board official and employee who, in connection with their position, knows or suspects child abuse or neglect shall immediately report that knowledge or suspicion to a public children's services or local law enforcement agency. Such reporting is required in every case that reasonably indicates that a child under the age of eighteen (18) or a physically or mentally disabled child under the age of twenty-one (21) has been abused (physically or mentally) or neglected or faces the threat of being abused or neglected.

ATTENDANCE

School and classroom personnel will adhere to the following governing board policy, po5200, ATTENDANCE. This policy can be found here: [Boarddocs Policies - NPESC](#) or <https://www.npesc.org/>

The educational program offered by this Educational Service Center ("Center") is predicated upon the presence of the student and requires continuity of instruction and classroom participation. Attendance shall be required of all students enrolled in the schools during the days and hours that the school is in session or during the attendance sessions to which a student has been assigned.

In accordance with statute, the Superintendent shall require, from the parent of each student of compulsory school age or from an adult student who has been absent from school or from class for any reason, a statement of the cause for such absence. The Governing Board reserves the right to verify such statements and to investigate the cause of each single absence or prolonged absence.

H.B. 410 has provisions for a student to be declared a "Habitual Truant" in cases of unexcused absence. The definition of "habitual truant" has changed from days to hours. The law provides the following definitions:

Habitual Truant: A child absent without a legitimate excuse for a.) **30 or more** consecutive hours without a legitimate excuse and/or b.) **42 or more hours** in one month without a legitimate excuse and/or c.) **72 or more hours** in one year without legitimate excuse.

H.B. 410 also includes provision for school absences which are tracked by hours instead of days:

1. A student who is absent, WITH or WITHOUT, a legitimate excuse for 38 (equivalent to six (6) days) or more hours in one month would be "excessively absent".
2. A student who is absent, WITH or WITHOUT, a legitimate excuse for 65 (equivalent to ten (10) days) or more hours in one school year would be "excessively absent".

CARE OF SCHOOL PROPERTY

School and classroom personnel will adhere to the following governing board policy, po5513, CARE OF SCHOOL PROPERTY. This policy can be found here: [Boarddocs Policies - NPESC](#) or <https://www.npesc.org/>

The Governing Board believes that the schools should help students learn to respect property.

The Governing Board charges each student with responsibility for the proper care of school property and the school supplies and equipment entrusted to his/her use.

Students who cause damage to school property shall be subject to disciplinary measures, and their parents shall be financially liable for such damage to the extent of the law, except that students eighteen (18) years of age or older shall also be liable for damage they cause.

The Governing Board authorizes the imposition of fines for the loss, damage or destruction of school equipment, apparatus, musical instruments, library material, textbooks, and for damage to school buildings.

A reward may be offered by the Governing Board for the apprehension of any person who vandalizes school property.

DEVICE ACCEPTABLE USE AGREEMENT

All students who will be issued or have access to a classroom electronic device (ipad, computer, etc) will be required to sign an acceptable use agreement outlining how a device is to be used and what are inappropriate uses. Information about the appropriate use of devices can be found in our policy, PO7540.07. This policy can be found here: [Boarddocs Policies - NPESC](#) or <https://www.npesc.org/>

DISCIPLINE

Discipline is only used as a last resort dealing with student behavior. The goal for all students is to develop skills which help students control their behavior and make positive decisions. Individual student IEPs often outline skill deficits and behavior plans which can guide discipline.

All students who attend NPESC programs and classrooms have been identified as students with a disability. NPESC teachers and supervisors will follow all federal and state laws when disciplining a student. Discipline may include emergency removal, in-school suspension, or out of school suspension. Students will be held to behavior standards in line with the student code of conduct and all board policies related to student discipline.

DRESS CODE

School and classroom personnel will adhere to the following governing board policy, po5511, DRESS AND GROOMING. This policy can be found here: [Boarddocs Policies - NPESC](#) or <https://www.npesc.org/>

The Governing Board recognizes that each student's mode of dress and grooming is a manifestation of personal style and individual preference. The Governing Board shall not interfere with the right of students and their parents to make decisions regarding their appearance, except when their choices interfere with the educational program of the schools. The Governing Board authorizes the Superintendent to establish a reasonable dress code in order to promote a safe and healthy school setting and enhance the educational environment. The dress code shall be incorporated into the Student Code of Conduct or Discipline Code.

Accordingly, the Superintendent shall establish such grooming procedures as are necessary to promote discipline, maintain order, secure the safety of students, and provide a healthy environment conducive to academic purposes, and shall establish the dress requirements for members of school groups when representing the ESC at a public event.

Students who violate the foregoing rules shall be subject to disciplinary action and may be suspended from school.

Students shall dress in a manner that promotes discipline, maintains order, secures the safety of students, and provides a healthy environment conducive to academic learning. Program supervisors and classroom teachers will monitor student dress using this policy as the guide. Dress that is distracting and deemed inappropriate will be addressed with the family and the student.

ELECTRONIC SURVEILLANCE AND ELECTRONIC MONITORING

School and classroom personnel will adhere to the following governing board policy, po7440.01, VIDEO SURVEILLANCE AND ELECTRONIC MONITORING. This policy can be found here: [Boarddocs Policies - NPESC](#) or <https://www.npesc.org/>

The Governing Board authorizes the use of video surveillance and electronic monitoring equipment at and around various school sites throughout the ESC and on school buses regardless of whether the Governing Board owns such equipment. The video surveillance/electronic monitoring equipment shall be used to protect Governing Board property and assets from theft and vandalism, through deterrence and video documentation. The system is not designed nor intended to protect individuals from being victims of violent or property crimes, nor to detect other potentially illegal and undesirable activities that may occur, although information may be used as evidence in such cases.

The monitoring of actions and behavior of individuals who come onto school property is a significant factor in maintaining order and discipline and protecting students, staff, visitors, and school and student property. Video surveillance/electronic monitoring systems serve to complement other means being employed in the ESC to promote and foster a safe and secure teaching and learning environment for students and staff. The Governing Board recognizes that the use of a video surveillance/electronic monitoring system does not replace the need for the ongoing vigilance of the school staff assigned by the building principal to monitor and supervise the school building. Rather, the video surveillance/electronic monitoring system serves as an appropriate and useful tool with which to augment or support the in-person supervision provided by staff. The building supervisor is responsible for verifying that due diligence is observed in maintaining general campus security.

FACILITY SECURITY

School and classroom personnel will adhere to the following governing board policy, po7440, FACILITY SECURITY. This policy can be found here: [Boarddocs Policies - NPESC](#) or <https://www.npesc.org/>

Buildings constitute the greatest financial investment of the ESC. It is in the best interest of the Governing Board to protect the ESC's investment adequately. The buildings and equipment owned by the Governing Board shall be protected from theft and vandalism in order to maintain the optimum conditions for carrying out the educational programs.

The Superintendent shall develop and supervise a program for the security of the school buildings, school grounds, and school equipment pursuant to statute and rules of the State. Such a program may include video and/or audio surveillance equipment in appropriate public areas in and around the schools and other ESC facilities.

Every effort shall be made to apprehend those who knowingly cause serious physical harm to ESC property and to require such persons to rectify the damage or pay a fee to cover repairs. A reward may be offered for apprehending such persons.

Appropriate authorities may be contacted in the case of serious offenses.

The Superintendent is authorized to install metal detectors and other security devices which would assist in the detection of guns and dangerous weapons and/or other unauthorized objects (e.g., vape pens and other prohibited equipment/devices) in school buildings, on ESC property, and/or at Governing Board-sponsored/controlled events.

The Superintendent shall report to the Governing Board each major case of vandalism and the extent of the damage.

Staff, students, and visitors who intentionally circumvent, interfere with, or disable security measures, systems, and/or devices may be subject to discipline, up to and including termination of employment for an employee, suspension or expulsion from work or school for a student, and may also face criminal charges.

FIELD TRIPS

School and classroom personnel will adhere to the following governing board policy, po2340, FIELD AND OTHER ESC-SPONSORED TRIPS. This policy can be found here: [Boarddocs Policies - NPESC](#) or <https://www.npesc.org/>

All Field Trips must be approved by the program supervisor. The staff member in charge will carry a complete roster of all in attendance and the emergency medical forms of all in attendance on the field trip.

MEDICATION ADMINISTRATION

School and classroom personnel will adhere to the following governing board policy, po5330, Use of Medications. This policy can be found here: [Boarddocs Policies - NPESC](#) or <https://www.npesc.org/>

The Governing Board shall not be responsible for the diagnosis and treatment of student illness. With the exception of diabetes care covered under Governing Board Policy 5336, the administration of prescribed medication and/or medically-prescribed treatments to a student during school hours shall be permitted only when failure to do so would jeopardize the health of the student, the student would not be able to attend school if the medication or treatment were not made available during school hours, or if the child is disabled and requires medication to benefit from the educational program.

For purposes of this policy, “medication” shall include all medicines including those prescribed by a licensed health professional authorized to prescribe drugs and any non-prescribed (over-the-counter) drugs, preparations, and/or remedies. “Treatment” refers both to the manner in which a medication is administered and to health-care procedures which require special training, such as catheterization.

Before any prescribed medication (i.e., a drug) or treatment may be administered to any student during school hours, the Governing Board shall require a written statement from a licensed health professional authorized to prescribe drugs (“prescriber”) accompanied by the written authorization of the parent. These documents shall be kept on file in the health center office and made available to the persons designated by this policy as authorized to administer medication or treatment. A copy of the parent’s written request and authorization and the prescriber’s written statement shall be given, by the next school day following the ESC’s receipt of the documents, to the person authorized to administer drugs to the student for whom the authorization and statement have been received. No student is allowed to provide or sell any type of over-the-counter medication to another student. Violations of this rule shall be considered violations of Governing Board Policy 5530 - Drug Prevention and of the Student Code of Conduct/Discipline Code.

In the case of non-prescribed (over-the-counter) medications, the same procedures as outlined above are to be followed with the exception of those procedures referring to the written statement from a licensed health professional. The Governing Board shall require only a written authorization of the parent to administer non-prescribed (over-the-counter) medication. The parent is responsible for complying with all procedures in lieu of the prescriber and assumes liability for any harm to the student arising from the administration of the non-prescribed medication.

Only medication in its original container; labeled with the date, if a prescription; the student's name; and exact dosage shall be administered. The Superintendent shall determine a location in each building where the medications to be administered under this policy shall be stored, which shall be a locked storage place, unless the medications require refrigeration in which case they shall be stored in a refrigerator in a place not commonly used by students, and unless the medication to be administered is diabetes medication, which shall be kept in an easily accessible location pursuant to Governing Board Policy 5336.

Parents may administer medication or treatment but only in the presence of a designated ESC employee, with the exception of diabetes care covered under Governing Board Policy 5336.

Additionally, students may administer medication or treatment to themselves, if authorized in writing by their parents and a licensed health professional authorized to prescribe drugs but only in the presence of a designated ESC employee, with the exception of students authorized to attend to their diabetes care and management pursuant to Governing Board Policy 5336.

However, students shall be permitted to carry and use, as necessary, an asthma inhaler, provided the student has prior written permission from the student's parent and physician.

Additionally, students shall be permitted to carry and use, as necessary, an epinephrine auto-injector to treat anaphylaxis, provided the student has prior written approval from the prescriber of the medication and the student's parent/guardian, if the student is a minor, and has submitted written approval. The parent/guardian or the student shall provide a backup dose of the medication to the principal/program manager or school nurse. This permission shall extend to any activity, event, or program sponsored by the school or in which the school participates. In the event epinephrine is administered by the student or an ESC employee at school or at any of the covered events, an ESC employee shall immediately request assistance from an emergency medical service provider (911). Students with diabetes authorized to attend to their diabetes care and management may do so in accordance with Governing Board Policy 5336.

With the exception of diabetes care covered under Governing Board Policy 5336, only employees of the Governing Board who are licensed health professionals or who have completed a drug administration training program conducted by a licensed health professional and are designated by the Governing Board may administer prescription drugs to students in school.

With the exception of diabetes care covered under Governing Board Policy 5336, provided they have completed the requisite training, the following staff are authorized to administer medication and treatment to students:

- A. principal/program manager;
- B. school nurse;
- C. building secretary; and

D. others as designated by the student's IEP and/or 504 plan.

No employee shall be required to administer a drug to a student if the employee objects, on the basis of religious convictions, to administering the drug.

PICKING UP A STUDENT EARLY FROM SCHOOL

Permission to leave the school building for any reason must be communicated to the classroom teacher and/or program supervisor by the parent or legal guardian. Students will not be released from school without the written permission of the parent or legal guardian to someone other than the parent or legal guardian.

PERSONAL ITEMS

Students are not allowed to bring personal items to school without permission from the teacher or program supervisor. Cell phones will be prohibited during school hours. Water bottles will be inspected and possibly emptied upon entrance into the school or classroom. Bottles may be refilled with water at school.

STUDENT CONDUCT

School and classroom personnel will adhere to the following governing board policy, po5500, Student Conduct. This policy can be found here: [Boarddocs Policies - NPESC](#) or <https://www.npesc.org/>

Respect for law and for those persons in authority shall be expected of all students. This includes conformity to school rules as well as general provisions of law affecting students. Respect for the rights of others, consideration of their privileges, and cooperative citizenship shall also be expected of all members of the school community. The Governing Board has zero tolerance of violent, disruptive, or inappropriate behavior by its students.

Respect for real and personal property; pride in one's work; achievement within the range of one's ability; and exemplary personal standards of courtesy, decency, and honesty shall be maintained in all programs of the Educational Service Center ("Center"). It is the responsibility of students, teachers, and administrators to maintain a classroom environment that:

- A. allows teachers to communicate effectively with all students in the class;
- B. allows all students in the class the opportunity to learn;
- C. has consequences that are fair, and developmentally appropriate;
considers the student and the circumstances of the situation; and
- D. enforces the Student Code of Conduct/Student Discipline Code accordingly.

Administrators, program supervisors, and classroom teachers are responsible for the proper enforcement of behavior supports and discipline. NPESC staff members participate in on-going training in *Crisis Prevention Institute's Non-Violent Crisis Intervention* to ensure the *Care, Welfare, Safety, and Security*SM of all individuals on the premises.

STUDENT RECORDS

School and classroom personnel will adhere to the following governing board policy, po8330, STUDENT RECORDS. This policy can be found here: [Boarddocs Policies - NPESC](#) or <https://www.npesc.org/>

In order to provide appropriate educational services and programming, the Governing Board shall collect, retain, and use information about individual students. Simultaneously, the Governing Board recognizes the need to safeguard students' privacy and restrict access to students' personally identifiable information.

Student "personally identifiable information" ("PII") includes, but is not limited to: the student's name; the name of the student's parent or other family members; the address of the student or student's family; a personal identifier, such as the student's social security number, student number, or biometric record; other indirect identifiers, such as the student's date of birth, place of birth, and mother's maiden name; other information that, alone or in combination, is linked or linkable to a specific student that would allow a reasonable person in the school community, who does not have personal knowledge of the relevant circumstances, to identify the student with reasonable certainty; or information requested by a person who the ESC reasonably believes knows the identity of the student to whom the education record relates.

The Governing Board is responsible for the records of all students who attend or have attended schools in this ESC. Only records mandated by the State or Federal government and/or necessary and relevant to the function of the ESC or specifically permitted by this Governing Board shall be compiled by Governing Board employees.

Student photos, videos or classroom student images will only be used publicly with signed permission from a student's parent or legal guardian.

TOBACCO USE PREVENTION

School and classroom personnel will adhere to the following governing board policy, po5512, TOBACCO USE PREVENTION. This policy can be found here: [Boarddocs Policies - NPESC](#) or <https://www.npesc.org/>

The Governing Board is committed to providing students, staff, and visitors with an indoor tobacco, nicotine, vapor/aerosol, and smoke-free environment. The negative health effects of tobacco use for both the users and nonusers, including the effects of secondhand smoke and vapor/aerosol exposure, are well established. Further, providing a non-smoking and tobacco-free environment is consistent with the responsibilities of teachers and staff to be positive role models for our students.

For purposes of this policy, "use of tobacco" means to chew or maintain any substance containing tobacco, including smokeless tobacco, in the mouth to derive the effects of tobacco, as well as all uses of tobacco or tobacco substitutes, including cigarettes, cigars, pipe tobacco, chewing tobacco, snuff, or any other matter or substances that contain tobacco or nicotine (including synthetic nicotine), in addition to papers used to roll cigarettes, and/or the smoking of electronic, "vapor," or other substitute forms of cigarettes, clove cigarettes, or other smoking devices for burning tobacco or any other substance.

The term "tobacco" includes any product containing, made of, or derived from tobacco or nicotine (including synthetic nicotine) that is intended for human consumption or is likely to be consumed, whether inhaled, absorbed, or ingested by any other means including, but not limited to, a cigarette, a cigar, pipe tobacco, chewing tobacco, snuff, or snus; any electronic smoking device and any substances that may be aerosolized or vaporized by such device, whether or not the substance contains nicotine; an e-cigarette (including, but not limited to, "JUUL", "NJOY," "BREEZE," "Puff Bar," etc.), e-cigar, e-pipe, vape pen, or e-hookah; but does not include any cessation product approved by the United States Food and Drug Administration for use as a medical treatment to reduce or eliminate nicotine or tobacco dependence.

The Governing Board prohibits the possession, consumption, purchase or attempt to purchase, and/or use of tobacco or tobacco substitute products by students on Governing Board premises, in Governing Board-owned vehicles, within any indoor facility owned, leased, or contracted for by the Governing Board and/or used to provide education or library services to children, and at all Governing Board-sponsored events.

Students who violate this policy shall be subject to disciplinary action in accordance with the Student Code of Conduct/Student Discipline Code and in accordance with policies of the Governing Board.

TRANSPORTATION TO AND FROM PROGRAM

Transportation is provided by each student's home school district to and from each school and program. NPESC does not provide transportation services. Transportation is typically provided through a yellow school bus, but a district may choose another type of transportation. NPESC will communicate with the local school district on any issues that arise as a result of the transportation process.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the State or local Agency that administers the program or contact USDA through the Telecommunications Relay Service at 711 (voice and TTY). Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [How to File a Program Discrimination Complaint](#) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Mail Stop 9410, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov.

USDA NONDISCRIMINATION STATEMENT

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

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WEAPONS

School and classroom personnel will adhere to the following governing board policy, po7217, WEAPONS. This policy can be found here: [Boarddocs Policies - NPESC](#) or <https://www.npesc.org/>

The Governing Board prohibits visitors from possessing, storing, making, or using a weapon, including a concealed weapon, in a school safety zone and any setting that is under the control and supervision of the Governing Board for the purpose of school activities approved and authorized by the Governing Board including, but not limited to, property leased, owned, or contracted for by the Governing Board, a school-sponsored event, or in a Governing Board-owned vehicle, except as permitted by law.

The term “weapon” includes any object which, in the manner in which it is used, is intended to be used, or is represented, is capable of inflicting serious bodily harm or property damage, as well as endangering the health and safety of persons. Weapons include, but are not limited to, firearms, guns of any type, including air and gas-powered guns, (whether loaded or unloaded), knives, razors, clubs, electric weapons, metallic knuckles, martial arts weapons, ammunition, incendiary devices, explosives, and other objects defined as dangerous ordinances under State law.

The Superintendent shall immediately refer a visitor who violates this policy to law enforcement officials and may take any necessary steps to exclude the visitor from Governing Board property and Governing Board-sponsored events, regardless of whether such visitor possesses a valid concealed weapon license.

Exceptions to this policy include:

- A. weapons under the control of State or Federal agents authorized to carry deadly weapons who are acting within the scope of their duties or law enforcement agents;
- B. weapons carried by security personnel or other designated staff employed by the Governing Board who are qualified under State law to carry a weapon in a school safety zone while on active duty;
- C. handguns in the possession of a person who has a valid concealed handgun license or who is an active duty member of the armed forces with a valid military identification card and documentation of successful completion of firearms training if the handgun remains in a vehicle with the individual or is left in a locked vehicle when the person exits the vehicle;
- D. objects indistinguishable from a firearm used during school safety trainings;

- E. items indistinguishable from a firearm approved by a Superintendent or designee as part of a class or individual presentation under adult supervision, if used for the purpose of and in the manner approved (working firearms and ammunition shall never be approved);
- F. theatrical props used in appropriate settings; and
- G. starter pistols used in appropriate sporting events.

The Governing Board directs the Superintendent to post notices prohibiting the carrying and possession of concealed weapons in a school safety zone, including schools and school buildings, on school premises and school buses, and at school activities. The notices shall contain a statement substantially in the following form:

Unless otherwise authorized by law, pursuant to Ohio Revised Code 2923.122, no person shall knowingly possess, have under the person's control, convey, or attempt to convey a deadly weapon or dangerous ordinance into a school safety zone.

WEATHER DELAYS AND CLOSINGS/CALAMITY DAYS

For students attending the Alternative Learning Center (ALC)

The ALC follows Perkins Local Schools decisions on weather delays or cancellations. If Perkins Local Schools delays or closes, the ALC will delay or close accordingly for all students.

If a student's home district is delayed or closed, but the ALC is open, the student will follow the decision of the home district. Transportation to and from the ALC may be delayed or not available from the home district. The family always has the option to transport the student to the ALC for the day if the ALC is open and the home district is not.

For students attending the Graytown Learning Center (GLC)

The GLC follows Benton-Carroll-Salem (BCS) Local Schools decisions on weather delays or cancellations. If BCS Local Schools' delays or closes, the GLC will delay or close accordingly for all students.

If a student's home district is delayed or closed, but the GLC is open, the student will follow the decision of the home district. Transportation to and from the GLC may be delayed or not available from the home district. The family always has the option to transport the student to the GLC for the day if the GLC is open and the home district is not.

For students attending programs/classroom in host school districts

All students and classrooms will follow the hosting school district's decisions on weather delays or cancellations. If the host district is delayed, then NPESC classrooms will be delayed, if the host district closes, then the NPESC classrooms will be closed.